



BOARD OF EDUCATION OF THE CITY OF ST. LOUIS

ADDENDUM 1: Q & A

January 28, 2022

RFP TITLE: MANAGED CARE SERVICES

RFP #: 027-2122

QUESTIONS FOR RFP 027-2122 MANAGED CARE SERVICES

1. How many positions (full/part-time) is the district looking to fill according to service discipline? Part-time or full-time?
 - a. **Response: The positions vary depending on our staffing needs. The positions could exceed 80+.**
2. Would you consider proposals from companies that ONLY provide teletherapy in regards to this solicitation?
 - a. **Response: No.**
3. May we respond and be considered for award if we respond to some, but not all aspects of this RFP?
 - a. **Response: You are able to respond in the most appropriate way for your company.**
4. Who are the current vendors providing services?
 - a. **Response: Our current vendor is Supplemental Healthcare.**
5. Are your current vendors meeting your needs?
 - a. **Response: Yes.**
6. What is the anticipated award date?
 - a. **Response: We expect services to begin July 1, 2022.**
7. How will vendors be notified of award?
 - a. **Response: Vendors will be notified via email and in a formal letter of award after the Board approves the recommendation.**

8. Do you anticipate awarding one or multiple vendors?
 - a. Response: Multiple Vendors
9. What are the currently hourly bill rates by vendor?
 - a. Response: We Can provide in writing.
10. How many billable hours are in a school day?
 - a. Response: 6.5 – 8 hours depending on positions / 32.5 hours in a week
11. What is the anticipated # of full-time or # of part-time positions?
 - a. Response: 80 – 100 depending on the need.
12. Is the vendor expected to have a clinic or local office?
 - a. Response: Yes.
13. Will assigned candidates have access to materials, supplies, equipment, evaluation kits, and protocols provided by your schools?
 - a. Response: Yes. if we have clinicians that will be administering assessments and protocols, the District will provide them.
14. Will assigned candidates have access to computers/laptops and printers provided by your schools?
 - a. Response: We ask that the agency provide these devices for their staff.
15. Can pricing increase during the term of the contract?
 - a. Response: No. There is spacing for you to provide pricing for the next 3 years, outside of this, there will not be a price increase.
16. Do you require resumes of potential contracted candidates to be included in our submission?
 - a. Response: Yes & No. Historically the team that is going to support the contract, i.e. Management included their resumes but we have not received resumes down to the clinician level.
17. Do you require the candidate license verification to be included in our submission?
 - a. Response: As our team interviews the clinicians for our needs, we would like to see their resumes, to verify K-12 experience and to see their licenses to make sure it is valid for Missouri.
18. Is it the school's expectation to hire the candidates we will include in our proposal response if we get awarded?
 - a. Response: Clarify Request.
19. How many candidates/resumes will you need per discipline?
 - a. Response: Depends on our needs. The Disciplines have expanded and vary on our needs.

20. Does the district reimburse for mileage for travel between schools?
a. Response: Yes we do.
21. Will services be provided on site or virtually or a hybrid of both for the 22/23 SY?
a. Response: Overall all of our services are onsite however, we may modify to a virtual environment during staff/school quarantines.
22. Does the District plan to issue RFPs for other related services?
a. Response: Not at this time.
23. Do you have a preference for how we bind our bids, i.e. 3-ring binder, binder clip, stapled, etc?
a. Response: No. Only request is to NOT submit your proposal with a binder clip.
24. Does the District plan to issue RFPs for other related services?
a. Response: Already addressed.
25. Can you provide the Meeting ID & Password for the Zoom Meeting on 1/6/2022 & the Bue Due Date Opening on 1/27/2022?
a. Response: Provided.
26. Do we have to meet the 25% MBE/WBE Requirement?
a. Response: We anticipate that you could but it isn't a limitation to you submitting your proposal.
27. Please clarify, does the district intend to award an MSP services contract or increase vendor supply and award to multiple vendors? a. If multiple vendors, how will the district manage order flow based on varied bill rates, conflict of interest with multiple vendors and candidate submissions, and ensure all staffing suppliers receive fair and equal opportunities?
a. Response: See Question #8.
b. Answer to Part a: The District will devise a plan to issue work to vendors as it deems appropriate. It does not guarantee that the fills will be equal but based on the needs of the district.
28. Does the district desire individualized invoicing for varied program funding sources?
a. Response: The District does desire individualized invoicing based on discipline and funding for faster processing of payment.
29. What type of clinical leadership and oversight is preferred?
a. Response: This will be determined on a case-by-case basis depending on the need.

END OF ADDENDUM 1.